

Keeping our business safe online

Internet Safety Starts with

you.



www.getsafeonline.org

ActionFraud
National Fraud & Cyber Crime Reporting Centre
actionfraud.police.uk



Protecting Communities, Targeting Criminals, Making a Difference

Play your part in preventing fraud

Every year, thousands of reports of fraud are received every year from businesses just like ours. The actual volume is far higher, because many businesses don't want to admit they've been targeted. A single business typically loses thousands, or even hundreds of thousands of pounds.

To the criminal, businesses represent rich pickings owing to the amount of money changing hands. Whilst it's the business that is targeted, it is normally an individual employee who unwittingly or negligently enables fraud to be committed, by not taking precautions or not thinking twice before falling for a scam.

We'd like to briefly tell you about some of the common-place ways criminals might try to defraud our business, and how you can play your part in preventing it from happening.



THESE ARE COMMON METHODS USED BY FRAUDSTERS

Phishing emails

Phishing emails are becoming more convincing. They claim to be from our bank, HMRC or someone we do business with, and ask you to click through to a website to provide confidential details, or open an attachment which contains malware. This can eavesdrop on our confidential activity, lock your device with ransomware or even activate your webcam. The sender's address is often spoofed to seem genuine.

CEO Fraud

An email purporting to come from a director, normally to the accounts department, requesting same-day payment to a supplier or partner. Often occurs when the director is absent, making it difficult to check.

Mandate Fraud

An email, letter or phone call fraudulently requesting that you change payment details for a regular delivery, service or subscription. Our payments then go to a fraudulent bank account.

Vishing Phone Calls

The fraudster calls you posing as our bank, the police or an IT support organisation (such as Microsoft), saying there's a problem and you need to act urgently. They try to manipulate you into revealing confidential details – including passwords or PINs. They may well use company information and social media to get the information they need to sound convincing.

Remote Working Issues

Using unsecured Wi-Fi – whether a home router or public hotspot – can result in your confidential work and communications being snooped on. Leaving your device unattended, or having someone look over your shoulder, can also result in security breaches.

In the Office

Contractors, tradesmen or even colleagues you don't know could pose a risk to our business's security. Check ID carefully, be vigilant and lock your screen when away from your desk. Keep an eye on our server, and generally be vigilant.

Keep our business safe

By taking a few simple precautions, thinking twice before you act and double-checking if anything seems irregular, we can avoid being defrauded.



For all the advice you need, visit
www.getsafeonline.org/business

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Get Safe Online

Get Safe Online is the UK's leading source of information and advice on online safety and security, for the public and small businesses. It is a not-for-profit, public/private sector partnership backed by a number of government departments, law enforcement agencies and leading organisations in internet security, banking and retail.

For the full story on protecting yourself, your family, and keeping your finances and your workplace safe on the internet, visit

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